

16th Annual Pure Aloha Fall Festival 2022
Food Vendor Application
Craig Ranch Regional Park • 628 W. Craig Rd. North Las Vegas, NV 89032

Aloha and Mahalo for your interest to participate as a Food Vendor in Nevada's largest Polynesian Festival. We would like to provide you with some information and requirements to be accepted to participate as a Food Vendor at our event.

GENERAL INFORMATION/ NON- PERMITTED ITEMS & RESTRICTIONS

- Booth space is limited. **There shall be no subleasing of vendor booths.**
- Applications are accepted for review until **Friday, September 2nd, 2022.**
 - If space is available, late applications may be considered with a \$100 late fee.
- Acceptance of an application is **NOT** acceptance into the festival.
- Applications will be reviewed first, and notification provided via email.
- Due to the limited space food trucks are **NOT** allowed. If space permits, we may accept food trailers based on the size of the trailer. Management reserves the right to allow or determine which food trailers will be accepted.
- Vendors shall only operate under the NAME or DBA listed on the vendor application.
- Vendors must be set up, staffed, and open during festival hours of operation. Closure of your booth early is not allowed. If your booth is not open and operational when the festival begins daily or closed early without prior approval from the vendor coordinator, your booth payment and deposit will be forfeited, and you will not be allowed to participate in any future Vizzun Entertainment events.
- Pure Aloha Community Development Corporation has exclusive beverage sales for this event. Absolutely **NO BEVERAGES** of any kind are to be displayed or sold by any vendor on event premises.
- All displays or products must be confined within the allotted space/ booth.
- Any promotional or marketing material must have prior approval before it can be displayed or distributed at your booth. If approved, it can only be displayed or distributed in front of your booth.

IMPORTANT DATES

Festival Dates & Times

- **Thursday September 29th**: 5:00 PM to 10:00 PM
- **Friday September 30th**: 5:00 PM to 12:00 MIDNIGHT
- **Saturday October 1st**: 1:00 PM to 12:00 MIDNIGHT
- **Sunday October 2nd**: 1:00 PM to 10:00 PM

FOOD MENU ITEMS

- Vizzun Entertainment **WILL** allow duplicate food items on certain foods to be sold at this event. Management reserves the right to allow or determine what items will be sold at the event.
- Interested food vendors must contact us **PRIOR** to sending in your application. We will need to verify that your menu items are available to be sold.
- Food Vendor applications sent in without prior approval will be sent back and not accepted.
- Only approved menu items can and must be sold at your booth for the entire event.
- Food Vendors are not allowed to add or remove any menu items once application is accepted.

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FEES & PAYMENTS

- Fees listed on page 5 are for all days of the festival.
- **Vendor booth payments** are due **2 weeks** from the time your application has been approved and must be paid in full to confirm your participation. This is required to secure your spot.
- A submittal of application **DOES NOT** confirm your participation in our event.

VENDOR INSURANCE REQUIREMENTS

Additional Insured: Due to the current situation caused by the pandemic our insurance company has informed us that all Food Vendors are required to provide General Liability Limit in the amount of \$1,000,000.

- If you currently have insurance you'll be required to add "Pure Aloha Community Development Corporation, Vizzun Entertainment and The City of North Las Vegas" as an additional insured. Once you've completed that you'll need to email a copy of your Certificate of Insurance. The certificate of insurance must name the Pure Aloha Community Development Corporation, Vizzun Entertainment, and The City of North Las Vegas as an additional insured.
- If you **DO NOT** have insurance, we, Vizzun Entertainment, will add you to our insurance policy for a fee of \$85.00. If you do not have your own insurance and would like to be added to our policy, please select the option on page 5. Further instructions will be sent via email once we receive your application and payment.

NEVADA BUSINESS LICENSE

- State of Nevada requires all vendors to provide proof of a Nevada Business License.
- If you **DO NOT** have a Nevada Business License, please indicate on your application.
- Nevada residents may apply for a Nevada Business License and avoid any additional fees.
- Please include your Business License Number on your completed application. You must also submit a copy of your Nevada Business License when turning in your application.

SOUTHERN NEVADA HEALTH DISTRICT REQUIREMENTS

Food Vendors are required to obtain and pay for a TFE (Temporary Food Establishment) Permit from the Southern Nevada Health District to be allowed to participate in this event. Food Vendors must first be approved by Vizzun Entertainment prior to applying for a TFE Permit.

- If you have an Annual Itinerant Permit, please provide us with a copy.
- All Food Vendors must provide a copy of your SNHD approved permit by **Wednesday, September 7th, 2022**, to be allowed to participate as a food vendor.
- To obtain information and the application please go to the Southern Nevada Health District website <https://www.southernnevadahealthdistrict.org/permits-and-regulations/temporary-permits/special-events/temporary-food-establishment/> or call (702) 759-1110.

NEVADA DEPARTMENT OF TAXATION

- Any vendor transacting sales at this event is required to charge and pay State of Nevada Sales Tax.

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- If you do not have a State of Nevada Sales Tax Permit, we will provide you with a temporary “One-Time Sales Tax Permit” at vendor check-in. This permit will allow you to conduct sales at this event.
- All vendors are required to complete the One-Time Sales Tax Permit and remit it with the sales tax collected to Vizzun Entertainment at time of check-out. We will forward the completed return and your payment to the Department of Taxation on your behalf.
- If you sell at more than two events in Nevada during a twelve-month period, you must register with the Department of Taxation and obtain a Sales & Use Tax Permit.

FIRE DEPARTMENT REQUIREMENTS

Fire Department requires all Food Vendors to have a portable fire extinguisher with a minimum rating of 40B in every food booth.

- A minimum of one (1) Class 2A-30BC fire extinguisher shall be located within each booth with additional or other display cooking such as baking, braising, sauté, stir fry, convection cooking, warming of food, and all other like applications.
- One (1) Class K fire extinguisher is to be provided within 30-feet of each deep fryer, grill or other appliance producing grease vapors.
- To obtain NV approved fire extinguishers please call Allstate Fire Equipment at (702)369-3473 or visit their website <https://allstatefireinc.com/> .

TEMPORARY POWER/ WI-FI

- Each Food Vendor will receive (One) 20-Amp outlet per Food Vendor booth purchase. If you will be requiring more power than provided you must purchase additional power and can only be purchased at time application is submitted.
- Only approved electrical items that is on your application will be allowed for use at your booth.
- Once we review your electrical usage, we will notify you if you will be required to purchase extra power.
- Any electrical items that are in use and not listed will be unplugged and not allowed to be used at your booth.
- Vendors are to provide their own lights and extension cords.
- It is your responsibility to provide surge protectors for all your electrical usage. We will not be responsible for any damage or loss caused to your electrical equipment.
- Temporary power will be turned on three hours prior to opening and turned off two hours after the festival closes each evening.
- It is your responsibility to keep your perishable items at a proper cold holding temperature of 41°F or colder when all temporary power is turned off.
- Overnight cold storage will be available for your perishable items. The cost is \$250 for a 3’ x 3’ space. **In/out access in not allowed during the event. Cold storage is only available overnight.** The overnight storage fee is for all evenings of the event. Space is limited so please purchase in advance.
- Wi-fi is NOT provided. Vendors are to provide their own.

ADDITIONAL CANOPIES AND RENTALS

- Vendors who WILL NOT be using an open flame can provide (one) additional canopy to be used for shade at their booth.

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- Additional canopies cannot exceed 10'x10' in size and can only be placed behind your canopy that is provided with your booth purchase.
- Per CCFD any open flame must be at least 20' away from any canopy.
- Tables, chairs, and sidewalls are available to be rented for the duration of the event for an additional fee (see page 5 for cost details). However, they are VERY limited so please order your items ahead if time. Also, please note that it is NOT required to rent additional items through Vizzun Entertainment, you may use all you own items (besides the canopy) in your booths.
- **If you wish to use your own sidewalls, they MUST be white. Vendors are not permitted to use colored sidewalls, tarps, banners etc. as their sidewalls.*

BOOTH CLEANLINESS AND REFUNDABLE CLEANING DEPOSIT

- All Food vendors are required to provide a \$150 cleaning deposit at the time your application is submitted.
- If deposit is not received with application, you will be required to pay the \$150 cleaning deposit in CASH only at time of check-in.
- Any vendors who do not get their booth inspected and fails to check-out with the vendor coordinator, will forfeit their deposit and not have it returned.
- Deposits will be mailed back within 14 business days after the last day of the event.

VENDOR BOOTH PLACEMENT

- Due to the venue, your booth may not be on a flat surface.
- Vendors **WILL NOT** be allowed to choose their booth placement.
- Booth placement will be determined by; sponsors, past participation, and when your application & booth payment was received and paid in full.
- If you have any special requests or accommodations, you may include them on the last page. There are no guarantees that your request will be accommodated.

VENDOR CONFIRMATION

- Once your application and payment are received and paid in full you will receive a confirmation letter via email, unless stated otherwise no later than **September 7th, 2022**.

INCLUDED IN YOUR CONFIRMATION LETTER WILL BE:

- Receipt/invoice, information on vendor check-in, set up/break down dates/times, trailer/vehicle parking details, vendor wristband amt. & hold harmless agreement.

If you have any questions, please email pavendor@vizzun.com or Call (702) 561-5207.

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| | | | |
|---|--|---|------------------------|
| Business Name or DBA: | | | |
| Contact Person: | | Title: | |
| Address: | | City: | State: Zip: |
| Main Phone: () Cell () Home () Other: | | Alt. Phone: () Cell () Home () Other: | |
| Email: | | NV Tax ID: | NV Business License #: |

| Item | Cost | Amt. | Total |
|--|-------|------|---------------------|
| Food Vendor Booth (10' x 10' Vendor space includes (1) 10' x 10' Canopy) | | | \$2,350 |
| Additional 10' x 10' Canopy <small>to ONLY be placed behind booth & does NOT include power</small> | \$450 | x | |
| Additional Power (One) 20-Amp Outlet | \$400 | x | |
| 2' x 8' Banquet Tables | \$40 | x | |
| Folding Chairs | \$10 | x | |
| Vinyl Sidewall (8' x 10') | \$100 | x | |
| 3' x 3' Overnight Cold Storage | \$250 | x | |
| <small>*Sales tax included</small> | | | Fill in the cost \$ |

| | Cost | Total |
|---|-------|-------|
| Refundable Cleaning Deposit | \$150 | \$150 |
| Vendor Insurance | \$85 | \$ |
| Late fee for applications/payments accepted after September 2 nd ,2022 | \$100 | \$ |
| Fill in the cost | | \$ |
| Add Yellow highlighted totals to get the total due | | \$ |
| *If paying with Credit Card add 4% of total cost | | \$ |

Checks are not accepted after September 2nd, \$50 charge for any returned application checks and a 4% fee for any credit/debit card payments
 *If you wish to pay with credit/debit card, please send us your completed application first and you'll receive an email with payment details.

Total Owed \$

Make payments to: Vizzun Entertainment
Mailing Address: 3871 S. Valley View #75, Las Vegas, NV 89103

By signing, you verify that you have read and understand the rules and requirements listed above to be allowed to participate in this event. Any vendors who have not paid in full prior to start of event will not be allowed to participate. Any rules not followed will result in the closure of your booth, forfeiture of your deposit, and no refunds will be made. There will be **NO REFUNDS** of booth fees in any case, especially of inclement weather or COVID, which we have no control of. **All booth purchase is final, and payments are non-refundable.** Failure to comply with any of the Rules and Regulations either contained herein or later provided to Vendor, either orally or in writing, shall be grounds for immediate termination of the Agreement with no refund.

Print Name: _____ Title: _____
 Signature: _____ Date: _____

OFFICE USE ONLY

| Recd. By | Date Received | Amount Paid | Type of Payment | Check # |
|----------|---------------|-------------|--|---------|
| / | /2022 | \$_____. | Cash / Credit Card / Money Order / Cashier's Check | _____ |

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| List Main Food items beginning with your first choice | | | List Side items | | |
|---|----------|--|------------------------|----------|--|
| Approved Y N | 1 | | Approved Y N | 1 | |
| Approved Y N | 2 | | Approved Y N | 2 | |
| Approved Y N | 3 | | Approved Y N | 3 | |
| Approved Y N | 4 | | Approved Y N | 4 | |
| Approved Y N | 5 | | Approved Y N | 5 | |

Electrical Usage Please list all electrical items and amps used

| | Amps | | Amps | | Amps |
|-----------|------|-----------|------|-----------|------|
| 1. | | 2. | | 3. | |
| 4. | | 5. | | 6. | |

Type of Fire Extinguishers you will have available. (Ex. Class 2A-30Bc or Class K): _____

Please list any special requests or accommodations you may need and the reason why. We make no promises or guarantees that we will be able to accommodate your request.

Office Use Only
